

NPQ Facilitation Lead

Role Summary:

1. To lead the facilitation of TDT's blended NPQs by leading the network of TDT NPQ facilitators, including training, ongoing professional development and coaching of facilitators
2. To lead the quality assurance of facilitation across TDT's NPQs, and work with the delivery and content teams to continually improve curriculum resources and implementation.

Location	TDT's offices are based in London. However, this role lends itself to home-working from elsewhere in the UK with occasional visits to our main office.
Hours per week	Full time
Contract type	Permanent
Salary	c. £42,000, depending on experience
Benefits	8% employer pension contribution; opportunities for flexible and remote working; wide-ranging opportunities for personal and professional development
Reports to	Head of Leadership Delivery

The Teacher Development Trust (TDT) is an established and fast-growing charity that is dedicated to improving the educational outcomes for children by raising the quality of teachers' professional development. We have physical offices in London although we work across England and most colleagues work from home.

To meet the needs of participants in a new range of blended, school leadership programmes we are now seeking a Lead Facilitator on a full-time, permanent basis, to ensure high quality facilitation across our blended programmes and developing a highly skilled Network of facilitators. The Lead Facilitator will be responsible for the TDT NPQ Facilitator Network, managing effective working relationships and delivering the training and ongoing professional development for facilitators to ensure that all participants have the highest quality experience on our programmes. The Lead Facilitator will work closely with the Delivery and Content teams to continually improve the design and delivery of our programme resources.

This is an exciting opportunity in a fast-growing and influential education charity. We're looking for a proactive and skilled facilitator, with an in-depth understanding of the education sector and school leadership experience to lead the facilitation of a range of leadership programmes. We have an excellent

track record of staff developing within the charity, as well as staff who have developed their careers into schools, other charities, and the public sector. For more information go to www.tdtrust.org

Key responsibilities

- Lead the TDT NPQ Facilitator Network, responsibilities include:
 - Deliver training and ongoing professional development for TDT NPQ facilitators
 - TDT NPQ Facilitator relationship management, including building effective peer relationships across the network
 - Attend live webinars and face to face sessions, providing developmental feedback through coaching conversations where appropriate. This will involve travel and visits to schools or delivery partner training centres
 - Work with the delivery team and delivery partner managers to quality assure facilitation
- Model effective engagement with the online aspects of blended learning approach by:
 - Modelling good facilitation practice in online communities and highlighting examples of best practice
- Ensuring a high quality blended learning experience for all participants, including supporting content and delivery teams with improving programme design as part of the continuous improvement cycle

Required skills and experience

- Qualified teacher status or significant experience working in schools
- Experience of middle or senior leadership within the education sector
- Experience of facilitation of leadership programmes
- A strong understanding of current national and local school contexts and issues
- A strong commitment to education, the non-profit sector and improving educational outcomes for learners
- Strong communication skills

Desired skills and experience

- Experience of quality assurance and the ability to give specific developmental feedback
- Experience and skill of programme design and/or creation of leadership programmes

Other Information

We particularly welcome applications from disabled, ethnic minorities, Lesbian, Gay, Bi, Trans including non-binary (LGBTQ+) candidates and candidates from low income families, as we are committed to increasing representation and diversity at the charity.

Interested candidates should email the following to recruitment@tdtrust.org by Thursday 3rd February

- Cover Letter – please explain why you want to work as Lead Facilitator for the Teacher Development Trust and how your skills, knowledge and experience are relevant to this role. Please also state where you saw this job role advertised.
- CV
- The names of 2 referees, one of whom should be your current or most recent employer (references will not be taken up until after interview)

Shortlisted applicants will be invited to interview. Interviews are scheduled to take place in the week commencing 7th February and will be held virtually, with candidates informed of results by Friday 11th February. Due to the anticipated volume of applications we are unfortunately unable to provide detailed feedback.