

## Curriculum Designer

### **Role Summary:**

1. An ideal role for experienced instructional designers or school leaders who have previously designed and delivered professional development for teachers and school leaders.
2. A lead curriculum author, weaving together TDT's instructional design approach, values and ethos with the highest quality evidence to create impactful learning experiences for blended programmes for school staff at various levels in the education system, ensuring close fidelity to underlying qualification frameworks.
3. Support our team of facilitators with guidance and materials in order for them to deliver the highest quality of training and coaching for our participants.

<b>Location</b>	TDT's offices are based in London. However, this role lends itself to home-working from elsewhere in the UK with a few visits per year to our main office.
<b>Hours per week</b>	Full time
<b>Contract type</b>	Permanent
<b>Salary</b>	circa £44,000 - 47,000, depending on experience
<b>Benefits</b>	8% employer pension contribution; 25 days' annual leave + bank holidays; opportunities for flexible and remote working; wide-ranging opportunities for personal and professional development
<b>Reports to</b>	Instructional Design Lead

The Teacher Development Trust (TDT) is an established and fast-growing charity that is dedicated to improving the educational outcomes for children by raising the quality of teachers' professional development. We have physical offices in London although we work across England and most colleagues work from home. Our staff are really passionate about improving education by supporting the people who work within it to grow, develop and thrive so that students succeed. We pride ourselves on a supportive and friendly work environment that empowers and enables the best in everyone.

In 2021, TDT became a Lead Provider for the new suite of National Professional Qualifications and we are training thousands of teachers and leaders in the art, craft and science of leadership of specialist areas, schools and trusts. Working also with our other qualifications, including our work in pedagogical coaching, teacher collaborative enquiry and CPD leadership, we are looking for an experienced curriculum designer to join our superb training content team to extend and build each of these qualifications further.

We're looking for an author with experience of writing leadership and teacher training materials and working with government frameworks. You should be well versed in contemporary educational research, pedagogy and leadership, write clearly and understand how to translate complex ideas into easily understandable content for busy teachers and leaders. You should have great attention to detail, with the ability to look at the big picture and create well sequenced materials that show great fidelity to the research.

TDT holds key values central to our work, including being:

- Smart – 'Joyfully nerdy' - we're authoritative, research & practice informed, carefully critical & cautious and enthusiastically nerdy about learning, exploring, researching, discovering.
- Heart – Inclusion and equity is important to us - we always use an approach which is harmonious, collective, empowering, engaging, energising for everyone - we want to bring people with us on the journey, not make them victims of it.
- Humble – We are self-reflective, non-defensive, non-judgemental, non-partisan; we hold our views carefully and lightly and won't become entrenched. Respectful dialogue – we try to avoid absolutes and encourage flexible thinking.

This is an exciting opportunity in a fast-growing and influential education charity. We're looking for a proactive and experienced writer who wishes to take on a new challenge and further develop alongside sector-leading experts. We have an excellent track record of staff developing within the charity, as well as staff who have developed their careers into schools, other charities, and the public sector. For more information go to [www.tdtrust.org](http://www.tdtrust.org)

### **Key responsibilities**

- Working with our Instructional Design Lead, take responsibility for writing, reviewing and enhancing core sections of TDT training materials including:
  - Digesting and summarising the most important research within each key area
  - Liaising with leaders, teachers and sector experts to identify and review content
  - Design, test and refine both formative and summative assessments for participants
  - Design and review advice for facilitators based on feedback from sessions
  - Attend live webinars and face to face sessions to review the impact of the curriculum in practice. (This will involve some travel and visits to schools or delivery partner training centres only at specific points in the programme.
- Support and engage in the delivery of the courses
  - Recording video and audio segments to support a rich blend of instructional materials
  - Lead or take part in webinar elements of courses as a key expert input
- Work with our Network Learning Lead to bring their expertise into our wider work with leaders and staff, building and refining materials for our ongoing work to support schools and trusts.

### **Required skills and experience**

- Qualified teacher status or significant experience working in or with schools
- A track record of successfully designing high quality teaching and leadership training materials,, both individually and as part of a team

- Excellent spelling and grammar with attention to detail for consistency and coherence across materials
- Effective interpersonal skills, the ability to work as part of a team to tight deadlines and a very effective listener and communicator
- A strong understanding of current national and local school contexts and issues
- A strong commitment to education, the non-profit sector and improving educational outcomes for learners
- Strong communication skills

### **Desired skills and experience**

- Experience writing materials for the Early Career Framework, ITT Core Content Framework and/or the new (2021 onward) National Professional Qualifications Frameworks
- Experience of middle or senior leadership within the education sector
- Experience of facilitation of teaching and/or leadership programmes

### **Other Information**

We particularly welcome applications from disabled, ethnic minorities, Lesbian, Gay, Bi, Trans including non-binary (LGBTQ+) candidates and candidates from low income families, as we are committed to increasing representation and diversity at the charity.

Interested candidates should email the following to [recruitment@tdtrust.org](mailto:recruitment@tdtrust.org) by Thursday 10th February

- Cover Letter – please explain why you want to work as Curriculum Designer for the Teacher Development Trust and how your skills, knowledge and experience are relevant to this role. Please also state where you saw this job role advertised.
- CV
- The names of 2 referees, one of whom should be your current or most recent employer (references will not be taken up until after interview)

Shortlisted applicants will be given a task to complete and submit and then some candidates will be further invited to interview. Interviews are scheduled to take place in the week commencing 14th February and will be held virtually, with candidates informed of results by no later than Friday 18th February. Due to the anticipated volume of applications we are unfortunately unable to provide detailed feedback.