

Leadership Design Associate

Role Summary:

1. To be part of a team writing new, system-leading programmes for school leadership
2. To contribute to delivery and development of these programmes and wider organisational programmes

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| Location | TDT's offices are based in London. However, this role lends itself to home-working from elsewhere in the UK with occasional visits to our main office. |
| Hours per week | 35 |
| Contract basis | Full Time |
| Contract type | Permanent |
| Salary | £40,000 per annum |
| Benefits | 8% employer pension contribution; opportunities for flexible and remote working; wide-ranging opportunities for personal and professional development |
| Reports to | Head of Leadership Design |

The Teacher Development Trust (TDT) is an established and fast-growing charity based in London that is dedicated to improving the educational outcomes for children by raising the quality of teachers' professional development.

To meet the needs of a new range of school leadership programmes we are now seeking a Leadership Design Associate on a full-time, permanent basis (subject to the outcome of a formal tender process in March) to play a vital role in establishing a new, system-leading suite of school leadership programmes at all levels from middle leadership to executive school leader.

This is an exciting opportunity in a fast-growing and influential education charity. We're looking for a proactive, confident communicator with an understanding of the education landscape to join our team in supporting our existing services and programmes. We have an excellent track record of staff developing within the charity, as well as staff who have developed their careers into schools, other charities, and the public sector. For more information go to www.tdtrust.org

Key responsibilities

- Leading the design and delivery of a number of modules across leadership levels.
- Equipping, training and coaching facilitators to deliver the programme(s) effectively with regional cohorts.
- Delivering elements of programme content in large groups (virtually) and smaller regional groups (virtually or face to face).
- Ensuring effective curriculum delivery and knowledge application in a range of leadership contexts.
- Using your leadership credibility to support opportunities to attract school leaders to take part in future programmes, e.g., sharing practical and/ or research- based leadership expertise in blogs, videos, or speaking at external events.

Required skills

- Teaching and school leadership experience;
- A good understanding of at least one major customer group (teachers, middle leaders, senior leaders, headteachers, executive leaders), schools and the wider education system.
- A good understanding of the principles of effective training and development.
- Excellent communication and negotiating/influencing skills with the ability to draw stakeholders together for a shared goal.
- Excellent organisation, programme and project management skills and a strong delivery track record.
- Excellent team management skills, ideally in a virtual team or project structure.
- Champion of our values and embody them in interactions with colleagues and partners.
- Mission: a strong commitment to education, the non-profit sector and raising the aspirations, achievements and life chances of all children
- Be a committed and generous team worker, to whom going above and beyond expectations for their colleagues is second nature.

Desired skills

- Qualified to degree level (2:1 equivalent or above);
- Qualified to teach in the UK (hold QTS);
- Masters degree;
- Significant experience facilitating across various groups of educators.

Other Information

We particularly welcome applications from disabled, Black, Asian and Minority Ethnic (BAME), Lesbian, Gay, Bi, Trans including non-binary (LGBTQ+) candidates, and candidates from low income families. These groups are currently underrepresented at TDT and we are committed to increasing representation and diversity at the charity.

Interested candidates should email the following to rachel.dunsby@tdtrust.org by 5.00pm on Monday 22nd March

- Cover Letter – please explain why you want to work as Delivery Partner Manager for the Teacher Development Trust and how your skills, knowledge and experience are relevant to this role. Please also state where you saw this job role advertised.
- CV
- The names of 2 referees, one of whom should be your current or most recent employer (references

will not be taken up until after interview)

Shortlisted applicants will be invited to interview. Interviews are scheduled to take place in the week commencing 29th March 2021 and will be held virtually. Due to the anticipated volume of applications we are unfortunately unable to provide detailed feedback.